



Los Angeles County Commission on Local Governmental Services

383 Kenneth Hahn Hall of Administration
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Chairperson
Richard J. Rosenthal, CRE

Vice-Chairperson
Patricia G. Gray

Jeanne Breunig
Shana E. Epstein
Gordon Gray
Rodrigo A. Guerra, Jr.
Tyler Kelley
Algird Leiga
Sharon Martinez
Matthew J. Parlow
Angela J. Reddock
Kenneth D. Rozell
David Spence

Summary of Notes

December 4, 2007
500 West Temple Street
Sybil Brand Conference Room 372
Los Angeles, CA 90012

There being no quorum, the meeting was unable to be called to order.

TASK FORCE STATUS REPORT

In the absence of Task Force Chairperson, Commissioner Reddock, Vice-Chairperson, Commissioner Martinez, presented the following information:

On behalf of Commissioner Reddock, Commissioner Martinez conveyed her thanks to the Executive Office Staff for their assistance to the Task Force. She also indicated that Commissioner Reddock has been in contact with Jiajun LIU, USC intern, and once she has an opportunity to meet with Ms. LIU she will begin her internship with the Task Force.

Commissioner Martinez presented the following:

- Update from Task Force Conference Call of November 29, 2007.
- Proposed Committee & Staff Make-up
- Proposed Preliminary Project Timeline.

Commissioner Leiga requested clarification on the required members necessary to comply with the Board's motion.

Chairperson Rosenthal stated that the League of California Cities, Independent Cities Association and California Contract Cities Association each have one member along with one member from each of the Unincorporated Supervisorial Districts.

Chairperson Rosenthal stated that in conversations he had with City Councilwoman, Wendy Greuel, and Chief of Staff for Zev Yaroslasky's Office, Alisa Katz, that both have agreed to be sponsors for recommending members to the Task Force.

It was suggested, and several Commissioners agreed, the Task Force will be responsible for developing policy and all other stakeholders will be available to provide testimony. Stakeholders will be members of a Task Force Advisory Committee and the Chairperson of the Advisory Committee will serve on the Task Force.

Commissioner Epstein suggested that there should be a representative from the Council of Governments (COG) as a stakeholder on the Advisory Committee. Commissioner Martinez stated that she will coordinate representation from the COG.

Commissioner Martinez presented the Proposed Timeline. For November/December 2007, it is a goal to determine staffing, finalize the makeup of the Task Force and begin recruitment of Task Force Members.

Commissioner Kelley suggested revising the Timeline to begin recruitment of Task Force Members in January and finalize recruitment in February 2008.

Chairperson Rosenthal has notified Chief of Staff Katz, that the first report from the Commission may be delayed. The Chair requested that information voted on by the Task Force be communicated to the full Commission via email. The Chair would like to have something from the Task Force by February 15, 2008 to include in his report to the Board of Supervisors and the Los Angeles City Council.

Chairperson reported that the Commission will not meet in January 2008.

STAFF REPORT

- Website Update
- Sexual Harassment Prevention & Cultural Diversity Training

Sandra Barbee, Chief Commission Services, reported that the Commission website update has been placed on hold due to Internal Services Department (ISD) scheduling conflict. She explained that ISD is migrating information to Websphere and will not be available to support the website update until sometime after January 2008. However, Staff will continue to collect Commissioners biographies and photographs in preparation for website update in February 2008. The Commission Website URL is LGSC.lacounty.gov

Also, Ms. Barbee reported that Staff is working to get all Commissioners scheduled for the Sexual Harassment Prevention & Cultural Diversity Training. She asked Commissioners that are not yet scheduled to see Staff for dates and times of Training.

ATTENDANCE

MEMBERS PRESENT

Richard J. Rosenthal
Shana E. Epstein
Sharon Martinez
Tyler Kelley
Algird Leiga
Kenneth D. Rozell

MEMBERS NOT PRESENT

Jeanne Breunig
Patricia G. Gray
Gordon Gray
Matthew Parlow
Angela Reddock
David Spence
Rodrigo A. Guerra, Jr.

STAFF

Rhonda Rangel
George Britton
Mireya Rivera

GUESTS

None